

## Notice of Intention to Vacate.

PLEASE NOTE: At the end of any lease, all tenants are required by law to provide 28 days written notice to their property manager before vacating their property.

Upon completion of this form, please sign and send it to your Property Manager or to [rentals@melcorp.com.au](mailto:rentals@melcorp.com.au)

### PROPERTY DETAILS

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Property address	Lease end date
Car park number	Vacating date
Reason for vacating	

### TENANT DETAILS

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Full name	Signature
Full name	Signature
Full name	Signature
Full name	Signature
Fowarding address	
Phone number	
Email address	

### OFFICE USE ONLY

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Date recieved NTV		
Landlord advised	Yes	No
Vacate pack sent to tenant	Yes	No
Date advised		
Date sent		